

Actions to be Taken

Team

- Make adjustments to presentation as needed

Meeting Notes

Keep the website up to date

Discussion of interim team assessment

- Comments made on google doc [Interim Team Self Assessment](#)

Presentation dry-run

- *Paul*
 - Include slide numbers
 - “Sales tax filing requirement”
 - Includes tracking income
 - tuition
 - buying cardio cards
 - etc.
 - Make higher-level or clarify
 - Technology tradeoffs
 - what’s the con? what makes it troublesome?
 - Move at a reasonable pace
 - Include wireframes
- *Dr. Ludi*
 - Notes on powerpoint [Interim Presentation](#)

Open Questions

Need to talk about “income” as a general requirement item